

**COLLEGE:** Sinclair Community College-MVTP Consortium  
**HIGH SCHOOL(S):** Centerville, Butler Tech, Ponitz CTC, Greene CCC.,  
 Greenville, MVCTC, Stebbins, Warren CCC.  
 Kettering Fairmont

**CLUSTER:** Business, Management & Adm.

**PATHWAY:** Business Information Systems -

**PROGRAM:** Business Information Systems- Associate of Applied Science

2009-2010

93-94 SCC Credit Hours



ADULT LEARNER ENTRY POINTS

GRADE	ENGLISH	MATH	SCIENCE	SOCIAL STUDIES	REQUIRED COURSES			
					RECOMMENDED ELECTIVE COURSES		OTHER ELECTIVE COURSES	
CAREER AND TECHNICAL EDUCATION COURSES								
9	English I (1)	Integrated Algebra & Geometry or Algebra I (1)	Physical Science (1)	Social Studies (1)	Health (.5) P E (.5)	Career Exploration integrated with English 9	Elective (1)	
10	English II (1)	Geometry (1)	Biology (1)	American History (1)	P E (.5) Elective(.5)	Business Management Foundations (.5)	Elective (1)	
11	English III (1)	Algebra II (1)	Chemistry (1)	Am.Govt. (.5) Social Studies Elective (.5)	College Tech Prep Business Technology (1)	College Tech Prep Business Technology (1)	Elective (1)	
In 11th grade, assess for college readiness by administering the "ACCUPLACER TEST" ( Reading, Math and Writing )								
12	English IV (1)	Pre College Math (1)	Additional Science (1)	Accounting (1)	College Tech Prep Business Technology (1)	College Tech Prep Business Technology (1)	Elective (1)	
Mandatory College Placement Assessment (Reading, Math and Writing) and Acad. Advising + State O.G.T.Requirement M								
POSTSECONDARY	1st Quarter	●English Composition I ENG111 (3)	●Interpersonal Communication COM206 (3)	Principles of Management MAN205 (3)	Student Success Experience SCC101 (2)	Computer Concepts BIS105 (3)	■Intro. Word, Excel, Power Point BIS 160 (3)	Microsoft Word BIS M85 (2) ←or
	2nd Quarter	●English Composition II ENG112 (3)	■The Internet BISM75 (3)	●Business Law I LAW 101 (4)	Microsoft PowerPoint BISM55 (2) or →	Microsoft Excel BISM45 (2) or →	■Intro. Word, Excel, Power Point BIS 160 (3)	■Document Formatting BIS102 (2)
	3rd Quarter	●General Economics ECO105 (3)	●Intro to Financial Accounting ACC121 (5)	Text Editing ENG199 (3)	Desktop Publishing BIS M25 (2)	Business Mathematics MAT105 (4)		
	4th Quarter	Customer Service BIS201 (3)	Intro to Web Development CIS130 (3)	Microsoft Access BISM35 (2)	Adv Document Formatting/Skills BIS103 (4)	Advanced/Expert Word BIS M86 (2)		
	5th Quarter	Advanced/Expert Access BIS M36 (3)	Office Appl's Practicum/Seminar BIS215 (4)	Advanced/Expert Excel BIS M46 (3)	Computer Infor. Systems Elective (3)	Business Elective (3)		
	6th Quarter	Adv Customer Service Concepts BIS202 (3)	Records Mgt. & Electronic Files BIS114 (3)	●Arts&Humanities Elective (3)	Integrated Solutions BIS172 (2)	Business Info System Internship BIS270 (3)		



Please consult the Sinclair Community College web site for the most current course listing.

<b>Required Courses</b>
<b>Recommended Elective Courses</b>
<b>Career and Technical Education Courses</b>
<b>Credit-Based Transition Programs (e.g. Dual/Concurrent Enrollment, Articulated Courses 2+2 (+2))</b>
<b>(⇨=High School to College) (⇩=Com. College to 4yr. Institution) (■=Opportunity to test out)</b>
<b>Mandatory Assessments, Advising, and Additional Preparation</b>